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☆☆
LISA J. HOU, D.O.
Major General
The Adjutant General

JOINT BULLETIN 24-02

2 April 2024

NEW JERSEY NATIONAL GUARD IN PARTICIPATION
IN ANNUAL NEW JERSEY NATIONAL GUARD YOUTH CAMP

1. PURPOSE.

The New Jersey National Guard (NJNG) Youth Camp is an opportunity for our Guard Youth to experience fun and adventurous activities while forming friendships with fellow Guard Youths of different ages, communities, and backgrounds. Such a noteworthy program depends on the support and volunteerism of dedicated NJNG members to make the week-long camp a success.

2. REFERENCES.

- a. CNGBI 1400.25, Vol 630, Enclosure K (National Guard Technician and Civilian Personnel Absence and Leave Program), 23 April 2021
- b. AR 600-8-10 (Leaves and Passes)
- c. DAFI 36-3003 (Military Leave Program), 31 August 2023

3. GENERAL.

a. The Adjutant General has the discretion to grant administrative leave to technicians and Active Guard Reserves (AGR) personnel to support community service activities that are in the interest of the New Jersey National Guard for a combined total of three (3) workdays during the calendar year. In support of the NJNG Youth Camp, technicians wishing to volunteer may be approved up to three (3) days of administrative leave annually. AGR Airmen and Soldiers may be granted up to three (3) days of administrative absence annually. Technicians and AGR personnel volunteering for the entire week must use appropriate leave for the remaining days.

b. Technician and AGR personnel may be granted three (3) days of administrative leave per sanctioned event in any calendar year; any participation in an additional event (i.e. Youth Camp, National Guard Association of the United States) will be charged appropriate earned leave, such as annual or compensatory leave.

c. Technicians and AGR personnel must use the appropriate leave process to request and obtain approval for administrative and personal leave. Supervisors approving administrative leave for Youth Camp will be responsible for ensuring that time and attendance reports are appropriately coded LN (administrative leave) for technicians and administrative absence for AGR personnel.

4. COMMUNICATION.

Questions may be directed to Mr. Steven Zampino, Deputy, J1-HRO, at (609) 562-0872 or email at steven.j.zampino.civ@army.mil.



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